

A **Regular Meeting** of the Board of Trustees of the Village of Port Washington North was held on Wednesday, **May 22, 2019** at 7:30pm at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

Present: Mayor - Robert Weitzner
Trustees - Steven Cohen
- Matthew Kepke
- Sherman Scheff
Clerk - Palma Torrisi
Attorney - Stuart Besen
Court Reporter - Melinda Leon

Excused: Trustee Malatino

1. Public Hearing

A. Conditional Use Permit & Site Plan Review: Bombay Kitchen, 85 Channel Drive

Mayor Weitzner opened the public hearing, duly advertised in the *Port Washington Times* on May 17, 2019, to consider the application of Sanjiv Mody of Ethnic Foods Inc., d/b/a Bombay Kitchens, for a Conditional Use Permit and Site Plan Review to manufacture and process food products at 85 Channel Drive, Port Washington, New York (premises designated on the Nassau County Land & Tax Map as Section 4, Block 123, Lots 29 & 30), located in the Economic Development B Zoning District. A stenographic transcript of the hearing was made and is on file with the Village Clerk. Mayor Weitzner adjourned the public hearing to Wednesday, June 26, 2019 at 7:45 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

2. Clerk

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the reading of the minutes of the Board of Trustees meetings of March 20, 2019 and April 3, 2019 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

3. Treasurer

A. On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the reading of the General Fund Abstract of Vouchers #209, totalling \$228,816.24, be waived and that it be and hereby is approved as prepared by Treasurer Bella.

B. On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Budget Report as of April 30, 2019, showing the General Fund total assets to be \$1,729,848.08 and the Trust & Agency total assets to be \$0, be and hereby is accepted as prepared by Treasurer Bella.

C. Trustee Scheff stated that he reviewed the bank statement reconciliations for April 2019.

4. Reports

A. Public Works

1. On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Public Works Department report for the month of April/May 2019 be and hereby is accepted as presented by Superintendent Novinski.

2. The Board determined that the curb tree in front of the home of Stephanie Hepner, 33 Driftwood Drive, following five days of posting, will be removed.

B. Building Department

1. On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Building Department report for the month of April 2019 be and hereby is accepted as submitted by Superintendent Barbach and Inspector Lauria.

2. Sign Permit Application, Schefer Realty Inc., 8 Durbyan Street

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the application of Schefer Realty Inc. for a 2-foot high by 20-inch long by ¼-inch deep For Sale or For Rent sign, with an overall height of 6 feet, at 8 Durbyan Street, and as more particularly described in a plan received May 1, 2019, be and hereby is denied.

C. Emergency Management & Traffic Safety

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Emergency Management and Traffic Safety reports for the month of April 2019 are accepted as presented by Commissioner Kaplan.

D. Beautification Commission

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Beautification Commission report for the month of April 2019 is accepted as presented by Howard Roth.

E. Justice Court

The Board accepted the Justice Court report for March 2019 submitted by Court Clerk Kropacek.

5. Public Comment

Alex Badalamenti, president of BLD Architecture, appeared, representing Parviz Farahzad of 101 Channel Drive LLC, to discuss a proposed sound and film studio use for 101 Winners Circle (parcel designated on the Nassau County Land & Tax Map as Section 4, Block 123, Lots 18, 20, 23, 24, 43 & 50).

6. Business

A. Establishing the Position of Building Inspector Fees

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Board of Trustees of the Village of Port Washington North hereby establishes the title of Building Inspector Fees as a part-time position within the Village Building Department to work under the supervision of the Superintendent of Buildings.

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Board of Trustees hereby appoints Joshua Speisman, who is a New York State Code Enforcement official, to the position of Building Inspector Fees, effective upon his acceptance by the Nassau County Civil Service Commission and for a term to expire April 2020, to conduct the Village's 2019 pool inspections, at the rate of \$50.00 per hour.

B. Stormwater Management MS4 Draft Annual 2019 Report

Mayor Weitzner announced that the 2018-2019 draft MS4 Annual Report for the Village of Port Washington North, prepared by H2M Architects + Engineers was made available for public review on May 22, 2019. The report is posted on the Village's website on the Stormwater Compliance page and is available for review at the Village Hall. The report is being made available to solicit comments from the general public on the Village's stormwater management program. The comment period for the report will be through June 3, and comments can be submitted in writing or emailed to the Village.

C. Insurance Coverage for Volunteers' Accidents

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Village procure insurance coverage, including \$5,000 medical expense benefit, \$250 dental expense benefit and \$1,000 accidental death and dismemberment expense, for four Village volunteers who are not on payroll and, therefore, not covered on the Village's Workers' Compensation insurance policy, from Fleury Risk Management at the Safety Group 497 member rate of \$3.55 per volunteer annually.

D. Port Washington Fire Department – Ambulance Service Certificate

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that Mayor Weitzner will send a letter from the Village of Port Washington North to Nassau County Regional Emergency Medical Services Council confirming that the Village has contracted with the Port Washington Fire Department Inc. since before 1975 for fire and ambulance services and that the Village was never part of any Fire District.

E. Environmental Soil Testing of Section 4, Block 28, Lot 82

Clerk Torrisi reported that proposals for environmental soil test engineering services at the vacant Village-owned property designated on the Nassau County Land & Tax Map as Section 4, Block 28, Lot 82, were received from the following firms:

GEI Consultants Inc., Huntington Station, NY
Impact Environmental Closures Inc., Bohemia, NY
Roux, Islandia, NY
VHB, Hauppauge, NY

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Village of Port Washington North engage GEI Consultants Inc. to provide environmental soil test engineering services at the vacant Village-owned property designated on the Nassau County Land & Tax Map as Section 4, Block 28, Lot 82, in accordance with its proposal received on May 14, 2019, and subject to review by the Village Attorney.

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 10:30 p.m.

Palma Torrisi, Village Clerk