A Regular Meeting of the Board of Trustees of the Village of Port Washington North was held on Wednesday, **December 19, 2018** at 7:30 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

Present:  
- Mayor - Robert Weitzner  
- Trustees - Steven Cohen  
- - Matthew Kepke  
- - Sherman Scheff  
- Village Clerk - Palma Torrisi  
- Attorney - Stuart Besen  
- Court Reporter - Latonia Lewis  

Excused: Trustee Malatino

1. **Public Hearing – Fire & Emergency Medical Service 2019 Contract**

Mayor Weitzner opened the Public Hearing, advertised in the November 23, 2018 **Port Washington News**, to consider the Fire Protection & Emergency Medical Services 2019 contract with the Port Washington Fire Department Inc. at a cost of $365,417.00. Port Washington Fire Department Treasurer Scott Werner addressed the Board. A stenographic transcript of the hearing is on file with the Village Clerk. All those present wishing to speak having been heard, the Mayor closed the public hearing. On motion of Trustee Cohen, seconded by Trustee Scheff, it was

RESOLVED that the Village contract with the Port Washington Fire Department Inc. for the furnishing of FIRE PROTECTION AND EMERGENCY MEDICAL SERVICE within the Village for the period of January 1, 2019 through December 31, 2019 at a cost to the Village of $365,417.00, and that the Mayor is hereby authorized to execute such contract on behalf of the Village.

Vote was recorded as follows: Trustee Cohen-aye, Trustee Kepke- aye, Trustee Scheff- aye, Mayor Weitzner- aye. Motion carried.

2. **Clerk**

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously

RESOLVED that the reading of the minutes of the Board of Trustees meeting of October 17, 2018 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

3. **Treasurer**

A. On motion of Trustee Cohen, seconded by Trustee Kepke, it was unanimously

RESOLVED that the reading of the Abstract of General Fund Vouchers #204, totalling $130,105.95, and Abstract of Trust & Agency Fund Vouchers #149, totalling $23,000.00, be waived and that they be and hereby are approved as prepared by Treasurer Bella.

B. Trustee Scheff stated that he reviewed the bank statement reconciliations for November 2018.

C. The Board reviewed the Annual Update Document for the fiscal year commencing June 1, 2017 and ending May 31, 2018 that was filed with the New York State Comptroller’s Office. On motion of Trustee Scheff, seconded by Trustee Cohen, the following resolution was adopted:

WHEREAS the Board of Trustees has been presented with the Annual Update Document for the fiscal year commencing June 1, 2017 and ending May 31, 2018;  
NOW, THEREFORE, BE IT RESOLVED that the **Annual Update Document** for the fiscal year commencing June 1, 2017 and ending May 31, 2018, be and hereby is accepted as filed with the New York State Comptroller’s Office.
Vote was recorded as follows: Trustee Cohen- aye, Trustee Kepke- aye, Trustee Scheff- aye, Mayor Weitzner- aye. Motion carried.

The Board reviewed the Audited Financial Statement for the General Fund and the Audited Financial Statement and Management Letter for the Village Justice Court for the fiscal year commencing June 1, 2017 and ending on May 31, 2018, prepared by independent auditors Cullen & Danowski LLP. On motion of Trustee Kepke, seconded by Trustee Cohen, it was RESOLVED that the *Audited Financial Statement for the General Fund*, and the *Audited Financial Statement and Management Letter for the Village Court*, for the fiscal year commencing June 1, 2017 and ending on May 31, 2018, prepared by Cullen & Danowski LLP, be and hereby are accepted.

Vote was recorded as follows: Trustee Cohen- aye, Trustee Kepke- aye, Trustee Scheff- aye, Mayor Weitzner- aye. Motion carried.

4. Reports

A. Public Works

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Public Works report for the month of November 2018 be and hereby is accepted as submitted by Superintendent Novinski.

B. Building Department

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Building Department report for November 2018 be and hereby is accepted as submitted by Building Superintendent Barbach and Building Inspector Lauria.

C. Emergency Management & Traffic Safety

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Emergency Management and Traffic Safety report for November 2018 be and hereby is accepted as presented by Commissioner Kaplan.

D. Justice Court

The Board accepted the Justice Court report for the month of October 2018.

5. Business

A. Park Maintenance Contract

On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village of Port Washington North hereby invites the submission of sealed bids on the Park Maintenance 2019/20 & 2020/21 contract. Bids for the contract will be received until 12:00 noon on Tuesday, January 15, 2019 at the Village Hall, 3 Pleasant Avenue, Port Washington, New York 11050, at which time all bids will be publicly opened and read aloud.

B. Street Sweeping Contract

On motion of Trustee Kepke, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village is hereby exercising its option to extend the Sweeping and Cleaning of Village Streets contract with Dejana Industries Inc. for the period from April 1, 2019 to March 31, 2020, at the cost of $38,150, upon the terms, conditions and prices set forth in its bid dated January 3, 2017.
C. **Town of North Hempstead Intermunicipal Agreement – GIS**

On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that, the Village of Port Washington North enter into an Intermunicipal Agreement with the Town of North Hempstead (“Town”) to participate in a Geographic Information Service grant obtained by the Town for the revised mapping of highway-related assets, upon the terms and conditions set forth in a written agreement between the parties.

D. **Gazebo**

On motion of Trustee Kepke, seconded by Trustee Cohen, it was unanimously adopted:

WHEREAS, on October 17, 2018, a resolution was passed by the Port Washington North Board of Trustees authorizing the purchase of one 16-foot octagon Vinyl Gazebo, with cupola and electrical from Kimba Industries at a price not to exceed $13,880.80.

WHEREAS, due to additions to the 16 foot Gazebo including benches, a roof upgrade, hurricane resistance protection and other amenities the price has increased and Country Lanes Gazebo the direct manufacturer of the Gazebo is the lowest quote.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Port Washington North hereby authorizes the purchase of one 16 foot octagon Gazebo including the additions as stated from Country Lane Gazebo at a cost not to exceed $16,633.00.

E. **Bay Walk/Robert Dayton Park – Fossil Industries Interpretative Sign**

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Board of Trustees approves, nunc pro tunc, additional design and production graphic work by Fossil Industries for the interpretive sign at Robert Dayton Park in the Bay Walk, at an additional cost of $240.00.

F. **Bay Walk/Robert Dayton Park – Intralogic Solutions Security Camera**

On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that the Board of Trustees approves, nunc pro tunc, the installation of an additional wireless security camera at the Pellegrino Park gazebo in the Bay Walk by Intralogic Solutions, at a cost not to exceed $3,190.20.

G. **Conditional Use Application – Parviz Farahzav, 101 Winner’s Circle**

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Board of Trustees will hold a public hearing on Wednesday, January 16, 2018 at 7:30 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York, with respect to the application of Parviz Farahzav of 101 Channel Drive LLC for a conditional use permit for the premises located at 101 Winner’s Circle and designated on the Nassau County Land & Tax Map as Section 4, Block 123, Lots 18, 20, 23, 24, 43 & 50.

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 8:45 p.m.

Palma Torrisi, Village Clerk