

A **Regular Meeting** of the Board of Trustees of the Village of Port Washington North was held on Wednesday, **May 16, 2018** at 7:30pm at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

Present:	Deputy Mayor	-	Steven Cohen
	Trustees	-	Michael Malatino
		-	Sherman Scheff
	Clerk	-	Palma Torrisi
	Attorney	-	Stuart Besen

Excused: Robert Weitzner, Matthew Kepke

1. Public Hearing

A. Bill 1B of 2017 – Permitted Uses in the Economic Development B Zone

Deputy Mayor Cohen opened the public hearing, adjourned from March 14, 2018, to consider the adoption of Bill 1B of 2017, Amending Permitted Uses in the Economic Development B Zoning District of the Village of Port Washington North. On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the public hearing to consider Bill 1B of 2017 is adjourned to Wednesday, June 20, 2018 at 7:30 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

2. Clerk

On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the reading of the minutes of the Board of Trustees meeting of March 14, 2018 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

3. Treasurer

A. On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the reading of the General Fund Abstract of Vouchers #197, totalling \$75,380.92, and the Trust & Agency Abstract of Vouchers #143, totalling \$1,560.00, be waived and that they be and hereby are approved as prepared by Treasurer Bella.

B. On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the Budget Report as of April 30, 2018, showing the General Fund total assets to be \$1,038,854.22 and the Trust & Agency total assets to be \$28,843.05, and the modifications contained therein, be and hereby are accepted as prepared by Treasurer Bella.

C. Trustee Scheff stated that he reviewed the bank statement reconciliations for March 2018.

4. Reports

A. Public Works

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Public Works Department report for the month of April 2018 be and hereby is accepted as presented by Superintendent Novinski.

B. Building Department

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously

RESOLVED that the Building Department report for the month of May 2018 be and hereby is accepted as submitted by Superintendent Barbach and Inspector Lauria.

C. Emergency Management & Traffic Safety

1. On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the Emergency Management and Traffic Safety reports for the month of April 2018 are accepted as presented by Commissioner Kaplan.

2. On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village will extend the speed sign contract with All Traffic Solutions for a term of one year at a cost not to exceed \$1,500.00.

D. Beautification Commission

On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the Beautification Commission report for the month of April 2018 is accepted as presented by Howard Roth.

E. Justice Court

The Board accepted the Justice Court report for March 2018 submitted by Court Clerk Kropacek.

5. Business

A. Assessment 2018 Roll – Utility Telecommunications Ceiling

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that, pursuant to the New York State Department of Taxation and Finance Office of Real Property Tax Service notice of Telecommunications Ceilings, dated April 19, 2018, the utility assessment of **Verizon** be changed from \$6,224.00 to \$4,871.00 upon the Village's 2018 Assessment Roll.

B. T J Maxx Site Plan Review & Sign Permit Applications

On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the Board of Trustees of the Village of Port Washington North will hold a public hearing on Wednesday, June 20, 2018 at 7:45 p.m. at the Village Hall, 3 Pleasant Avenue, Port Washington, New York 11050, with respect to the Site Plan Review of the application of Rosenbaum Design Group for T J Maxx façade renovations and receiving area canopy at 1 Soundview Marketplace, Port Washington, New York (premises designated on the Nassau County Land & Tax Map as Section 4, Block 129, Lots 1, 10, 12 & 14C).

It was the consensus of the Board that Rosenbaum Design Group's seven (7) sign permit applications for the aforesaid premises will be considered by the Board in conjunction with the T J Maxx site plan review.

C. Stormwater Management MS4 Annual Report

Deputy Mayor Cohen announced that the 2017-2018 draft MS4 Annual Report for the Village of Port Washington North, prepared by H2M Architects + Engineers was made available for public review on May 16, 2018. The report is posted on the Village's website on the Stormwater Compliance page and is available for review at the Village Hall. The report is being made available to solicit comments from the general public on the Village's stormwater management program. The comment period for the report will be through May 29th, and comments can be submitted in writing or emailed to the Village.

D. ESRI GIS Maintenance Agreement

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village of Port Washington North enter into an agreement with ESRI for ArcGIS Desktop maintenance services for a one-year period commencing June 15, 2018 at a cost not to exceed \$400.00, as more particularly set forth in a written proposal dated March 16, 2017, and authorizes the Village Clerk to submit any required documentation.

E. Tree Work Contract

Clerk Torrisi reported that the following proposals for tree work were received:

	<u>Tree Work/Day</u>	<u>Wood Removal/Yard</u>
LaMay's Tree Service Inc.	\$3,200.	\$25 for Logs, \$15 for Chips
Frank Suppa Landscaping Corp.	2,600.	\$20
Tree Health	3,000.	\$22

Superintendent of Public Works Novinski recommended Frank Suppa Landscaping Corp. as the lowest responsible contractor. On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village hereby engages the services of Frank Suppa Landscaping Corp. for Tree Work, including wood removal, as the responsible contractor submitting the lowest cost proposal.

F. Leaf Removal Contract

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village is hereby exercising its option to extend the contract for the Removal of Leaves for Fall 2018 with Robert E. Keogh Inc., at the cost of \$23,000.00, in accordance with the terms of the original contract, dated September 7, 2016.

G. Concrete Repair & Replacement Work Contract

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the invitation for bids for the Concrete Repair & Replacement 2018/19 to 2020/21 contract be advertised in the *Port Washington Times* and the *Port Washington News* and that the bids be received at the Village Hall by 12:00 noon on Thursday, June 14, 2018, at which time all bids will be publicly opened and read aloud.

On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 8:45 p.m.

Palma Torrisi, Village Clerk