

A **Regular Meeting** of the Board of Trustees of the Village of Port Washington North was held on Wednesday, **October 5, 2016** at 7:30pm at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

Present:	Mayor	-	Robert S. Weitzner
	Trustee	-	Steven Cohen
		-	Matthew Kepke
		-	Michael Malatino
		-	Sherman Scheff
	Clerk	-	Palma Torrisi
	Attorney	-	Stuart Besen

1. Public Hearing – Establishing No Right –on-Red at Stop & Shop Exit

Mayor Weitzner opened the public hearing, adjourned from September 7, 2016, to consider restricting right turns onto Shore Road at the west exit of Stop and Shop. All those present wishing to speak having been heard, the Mayor adjourned the public hearing to 7:30 p.m. on November 2, 2016 at the Village Hall, 3 Pleasant Avenue, Port Washington, New York.

2. Clerk

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the reading of the minutes of the meeting of the Board of Trustees of August 3, 2016 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

3. Treasurer

A. On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that the reading of the Abstract of Vouchers for the General Fund #178, totalling \$124,183.58, be waived and that it be and hereby is approved as prepared by Treasurer Bella.

B. On motion of Trustee Kepke, seconded by Trustee Scheff, it was unanimously RESOLVED that the Budget Report as of October 31, 2016, showing the General Fund Balance to be \$1,979,347.29, and the Trust & Agency Fund Balance to be \$130,076.40, be and hereby are accepted as prepared by Treasurer Bella.

C. Trustee Scheff stated that he reviewed the bank statement reconciliations for August 2016.

D. Chris Reino, of Cullen & Danowski LLP, addressed the Board with respect to the annual update document and independent audit report for the fiscal year commencing June 1, 2015 and ending on May 31, 2016. On motion of Trustee Cohen, seconded by Trustee Scheff, it was RESOLVED that the Audit Report and Annual Update Report for the General Fund, and the Audit Report and Annual Update Report for the Village Court, for the fiscal year commencing June 1, 2015 and ending on May 31, 2016, prepared by Cullen & Danowski LLP, be and hereby are accepted.

Vote was recorded as follows: Trustee Cohen-aye, Trustee Kepke-aye, Trustee Malatino-aye, Trustee Scheff-aye, Mayor Weitzner-aye. Motion carried.

The Board was presented with the Annual Report for the General Fund and the Annual Report and Management Letter for the Village Justice Court for the fiscal year commencing June 1, 2015 and ending May 31, 2016. On motion of Trustee Kepke, seconded by Trustee Malatino, the following resolution was adopted:

WHEREAS the Board of Trustees has been presented with the Annual Report for the General Fund and the Annual Report and Management Letter for the Village Court for the fiscal year commencing June 1, 2015 and ending May 31, 2016; NOW, THEREFORE, BE IT RESOLVED that the Annual Report for the General Fund and the Annual Report and Management Letter for the Village Court, for the fiscal year commencing June 1, 2015 and ending May 31, 2016, be and hereby are accepted as prepared by Cullen & Danowski LLP.

Vote was recorded as follows: Trustee Cohen-aye, Trustee Kepke-aye, Trustee Malatino-aye, Trustee Scheff-aye, Mayor Weitzner-aye. Motion carried.

#### 4. Reports

##### A. Public Works

On motion of Trustee Malatino, seconded by Trustee Kepke, it was unanimously RESOLVED that the Public Works report for the September 2016 be and hereby is accepted as presented by Superintendent Novinski.

##### B. Building Department

1. On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the Building Department reports for September 2016 be and hereby are accepted as submitted by Inspector Barbach and Deputy Inspector Lauria.

2. ALK Temporary Permit Extension, 35 Channel Drive (4-123-4)

On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that Temporary Structure Permit TS2015-103, issued to ALK-Abello for trailers for storage at 35 Channel Drive, Port Washington, is hereby extended for a period of one year to September 8, 2017.

3. New Evian Nail Spa, 71 Old Shore Road, Sign Application

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that Sign Permit Application PA2016-237, submitted by New Evian Nail Spa of 73 Old Shore Road, Port Washington, New York, for a 30-inch high by 40-inch long by 6-inch deep wall/store front advertising sign at 71 Old Shore Road, Port Washington, New York (premises designated on the Nassau County Land & Tax Map as Section 4, Block Q, Lot 244), be and hereby is approved in accordance with the application and photograph received on October 4, 2016.

##### C. Emergency Management & Traffic Safety

On motion of Trustee Scheff, seconded by Trustee Malatino, it was unanimously RESOLVED that the Emergency Management and Traffic Safety reports for the month of September 2016 be and hereby are approved as presented by Commissioner Kaplan.

##### D. Beautification

On motion of Trustee Scheff, seconded by Trustee Kepke, it was unanimously RESOLVED that the Beautification Commission report for the month of September 2016 be and hereby is approved as presented by Howard Roth.

##### E. Justice Court

The Board accepted the Justice Court report for the month of August 2016.

## 5. Business

### A. Park Maintenance November 2016 – February 2017 Contract

Clerk Torrisi reported that proposals for the Park Maintenance November 2016 to February 2017 contract were solicited on the Village website, sent to Prime Vendor Inc. and given to six landscaping firms, and that one vendor submitted a proposal. On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that Bucky Demelas & Son Landscape Contractors Inc. be and hereby is awarded the contract for Park Maintenance from November 2016 through February 2017 at a cost not to exceed \$5,200.00, in accordance with its proposal dated September 29, 2016.

### B. Town of North Hempstead – Intermunicipal Public Works

On motion of Trustee Kepke, seconded by Trustee Malatino, it was unanimously RESOLVED that the Village of Port Washington North extend nunc pro tunc the intermunicipal agreement with the Town of North Hempstead from April 23, 2012 to April 22, 2017 for the provision of public works services at rates set forth more particularly in the Fee Schedule.

### C. Street Sweeping 2017-2019 Bids

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village of Port Washington North hereby invites the submission of sealed bids on the "Sweeping and Cleaning of Village Streets during the Spring, Summer and Fall of 2017, 2018 and 2019" contract. Bids will be received until 12:00 noon on the 1<sup>st</sup> day of November 2016 at the Village Hall, 3 Pleasant Avenue, Port Washington, New York 11050.

## 6. Executive Session

On motion of Trustee Cohen, seconded by Trustee Kepke, it was unanimously RESOLVED that the Board enter into executive session to discuss potential litigation with counsel.

On motion of Trustee Malatino, seconded by Trustee Scheff, it was unanimously RESOLVED that the executive session be adjourned and the regular meeting is hereby reconvened.

Mayor Weitzner stated that no action was taken in executive session.

On motion of Trustee Cohen, seconded by Trustee Malatino, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 9:15 p.m.

Palma Torrisi, Village Clerk