

**VILLAGE OF PORT WASHINGTON NORTH**  
**FEE SCHEDULE**

June 14, 2014

**ONE & 2-FAMILY DWELLINGS, ACCESSORY STRUCTURES AND ALTERATIONS.**

\$150 + 1% OF CONSTRUCTION COST. (New construction initially calculated at \$150 per sq. foot & alterations initially calculated at \$75 per sq. foot).

CERTIFICATE OF OCCUPANCY

\$50.00

AMENDMENTS OF PERMITS

\$150 & 1% OF ADDITIONAL CONSTRUCTION COSTS.

EXTENSION OF PERMIT

\$150 FOR 6 MONTHS.

TO LEGALIZE CONSTRUCTION

\$300+1% OF CONSTRUCTION COST

COMMENCEMENT OF WORK AFTER FILING PERMIT APPLICATION BUT PRIOR TO ISSUANCE OF PERMIT

TO BE DETERMINED BY BUILDING DEPT.

**ALL OTHER BUILDINGS & STRUCTURES**

\$150 + 1% OF CONSTRUCTION COST. (New construction initially calculated at \$150 per sq. foot & alterations initially calculated at \$75 per sq. foot).

CERTIFICATE OF OCCUPANCY

\$75.00

AMENDMENTS OF PERMITS

\$150 + 1% OF ADDITIONAL CONSTRUCTION COSTS.

EXTENSION OF PERMIT

\$250 FOR 6 MONTHS.

TO LEGALIZE CONSTRUCTION

\$300+1% OF CONSTRUCTION COST.

COMMENCEMENT OF WORK AFTER FILING PERMIT APPLICATION BUT PRIOR TO ISSUANCE OF PERMIT

TO BE DETERMINED BY BUILDING DEPT.

**TEMPORARY STRUCTURE**

\$75.00 – For 90 days  
\$50.00 - Renewal for 30 days.

**ALARM PERMITS**

\$25.00

**DEMOLITION PERMITS**

1 & 2 FAMILY DWELLING OR A STRUCTURE ACCESSORY THERETO  
ALL OTHER STRUCTURES

\$100.00  
\$200.00

**FENCE PERMITS**

\$175.00 – NEW FENCE  
\$150.00 – REPLACEMENT

**MOVE BLDG. OR STRUCTURE**

\$200.00

**PLUMBING PERMITS & DRAINAGE WORK**

\$100 APPLICATION FEE  
(INCLUDES 3 FIXTURES)

ADDITIONAL FIXTURES \$10.00 EACH

GAS FIRED EQUIPMENT \$75.00

GAS FIRED PIPING \$75.00

CERT. OF OCCUPANCY/C.O.C.

CONSTRUCTION COST LESS THAN \$1,000 \$50.00

CONSTRUCTION COST MORE THAN \$1,000 \$75.00

GAS & OIL BURNER PERMITS \$75.00

GENERATOR PERMITS \$175.00 + COC FEE

**TREE PERMIT**

\$75.00 – 1<sup>st</sup> tree; \$50 – 2<sup>nd</sup> tree; \$25  
each additional tree

**OUTDOOR WATER POOL & HOT TUBS**

\$150.00 application fee, 1% of the  
cost of construction & \$50 c.o.c. fee.

(WATER DISPOSAL CERTIFICATION)  
(PW WATER DIST. APPROVAL)

POOL/HOT TUB ANNUAL RENEWALS \$50.00

**CERTIFIED CERTIFICATE OF OCCUPANCY  
OR CERTIFICATE OF COMPLIANCE SEARCH**

\$50.00 – 1 & 2 FAMILY  
\$200.00 – ALL OTHER PROPERTIES

1 & 2 FAMILY \$50.00  
ALL OTHER PROPERTIES \$200.00

**SIGN PERMIT/RIGID CANOPY**

\$75.00

**ROAD OPENING PERMITS**

\$250.00 – for 4 months & \$10 per  
day thereafter.

**SIDEWALK/CURB, CURBCUT OR  
DRIVEWAY APRON**

\$100 .00

**DEPOSIT MATERIAL ON PUBLIC WAY  
DUMPSTER PERMIT**

\$50.00 FOR 3 DAYS & \$10 P/DAY  
\$50 FOR 3DAYS \$10 EACH  
ADDITIONAL DAY.

**BOARD OF TRUSTEES & BOARD OF APPEALS**

REZONING	\$3,000.00 FEE & \$2,000.00 DEPOSIT
VARIANCES	
FENCES – 1 & 2 FAMILY HOUSES	\$25.00
AREA - EXISTING 1 & 2 FAMILY OR ACCESSORY STRUCTURE	\$100.00 & \$750 DEPOSIT
ALL OTHER APPLICATIONS	\$200.00
ENVIRONMENTAL IMPACT STATEMENT MAY BE REQUIRED	\$4,000.00 DEPOSIT
IN ALL OTHER CASES	\$2,000.00 DEPOSIT

**PLANNING BOARD**

SUBDIVISION – Preliminary Approval	\$300.00
- Final Approval	\$300.00 plus \$300 for each plot shown on the plat. Plus \$1000 deposit.
SITE PLAN – New construction	\$200 – 1 <sup>st</sup> 3 acres \$25 per acre, plus \$1000 deposit.

## **BUILDING PERMIT LIST**

**NOTE:** DELIVER ALL THE CHECKED ITEMS BELOW AT THE SAME TIME. THE BUILDING DEPARTMENT CANNOT ACCEPT INCOMPLETE APPLICATIONS OR APPLICATIONS NOT ACCOMPANIED BY FEES.

### **CHECK LIST**

\_\_\_\_\_ COMPUTATION OF CONSTRUCTION COST.

\_\_\_\_\_ COMPLETELY FILLED IN APPLICATION, INCLUDING ALL SIGNATURES AND CONTRACTORS NAME AND LICENCE NUMBER. THE ELECTRICIAN & PLUMBER TO BE WORKING ON THE JOB IS TO SUBMIT HIS ELECTRICAL LICENSE NUMBER FROM THE TOWN OF NORTH HEMPSTEAD.

\_\_\_\_\_ THE N.C. ASSESSORS FORM, FILLED IN AND SIGNED BY APPLICANT.

\_\_\_\_\_ TWO SETS OF COMPLETE DRAWINGS, DISCLOSING ALL NECESSARY DETAILS AND SPECIFICATIONS, SIGNED AND SEALED BY A REGISTERED ARCHITECT OR A LICENSED PROFESSIONAL ENGINEER.

\_\_\_\_\_ TWO COPIES OF AN UPDATED SURVEY OF THE PROPERTY BY A LICENSED SURVEYOR, SHOWING ALL STRUCTURES ON THE PROPERTY AND THEIR DIMENSIONS TO THE PROPERTY LINES AND TO EACH OTHER.

\_\_\_\_\_ CONTRACTOR LIABILITY & WORKMENS COMPENSATION INSURANCE CERTIFICATES WITH THE VILLAGE AS CERTIFICATE HOLDER MINIMUM OF \$500,000 EACH. WORKMENS COMPENSATION CANNOT BE ON THE ACCORD FORM.

\_\_\_\_\_ FILING FEE.

\_\_\_\_\_ SEPARATE PLUMBING APPLICATION REQUIRED FOR ALL PLUMBING WORK.

\_\_\_\_\_ N.Y.S. DEPT. OF ENVIRONMENTAL CONSERVATION SEQR FORM WHEN REQUIRED.

\_\_\_\_\_ ARCHITECTS CERTIFICATION LETTER OF CONFORMANCE.

### **DEMOLITION PERMIT** (same as above)

\_\_\_\_\_ ASBESTOS LETTER.

\_\_\_\_\_ UTILITY LETTERS (Keyspan, LIPA, Water & Sewer)

### **NEW CONSTRUCTION** (same as above)

\_\_\_\_\_ Water Availability Letter from PWWD.

### **PLUMBING PERMIT**

\_\_\_\_\_ LIABILITY & WORKMENS COMPENSATION INSURANCE CERTIFICATES & LICENSE. THE WORKMENS COMPENSATION CANNOT BE ON THE ACCORD FORM.

\_\_\_\_\_ FILING FEE.

## **REQUIRED INSPECTIONS DURING CONSTRUCTION**

You must contact the Building Department for the following inspections during the course of construction with a two day notice:

- \* Sub-grade footing bottom.
  - \* Waterproofing Foundation.
  - \* Foundation Inspection
  - \* Rough Framing
  - \* Insulation Inspection
  - \* Underground Plumbing
  - \* Rough Plumbing
  - \* Pressure Water Test
  - \* Sanitary/Storm System
  - \* Final Inspection
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## **UPON COMPLETION OF CONSTRUCTION**

The following are necessary for the issuance of a Certificate of Occupancy for the work done under this permit:

1. As built drawing, if original drawings have been altered. If alterations increased construction cost, additional fee is required.
2. Final survey is necessary for all new building and where a change to the building size or plot has occurred.
3. Inspection by the New York Board of Fire Underwriters and an Electrical Certificate for same.
4. Final inspection by the Building Inspector. Call for an appointment.
5. Final Cost affidavit. Based upon the Final Cost Affidavit, the 1% of construction cost shall be recalculated. To the extent the recalculation cost exceeded the initial calculation cost an additional fee will be required. No portion of the fee paid upon the filing of the application will be refunded.
6. Professional Certification by licensed architects and engineers.
7. Commercial Only – Fire Marshall & Health Department approvals and sign offs if required.

## **Ordinance IV, Section 7 – A**

Commercial builders must present Village with a letter stating that they would have a licensed engineer or architect on the job to confirm that the job is in accordance with the approved drawings.

(Form of letter: To Bldg. Inspector:

Please be advised that I, the architect, and my consulting engineer will review the above project during construction to confirm that new construction will be in accordance with all plans, specifications and codes.)

When job is completed, the engineer must confirm in writing that it was done in accordance with the drawings.