

The **Annual Meeting** of the Board of Trustees of the Village of Port Washington North was held on Tuesday, **April 3, 2012** at 7:30pm at 71 Old Shore Road, Port Washington, New York.

Present:	Mayor	-	Robert S. Weitzner
	Trustees	-	Steven Cohen
		-	Sherman Scheff
		-	Michael Schenkler
	Attorney	-	Stuart Besen
	Clerk	-	Palma Torrisi
	Stenographer	-	Susan Bartlett

Excused: Trustee Malatino

A. Annual Meeting

1. Mayor Weitzner administered the Oath of Office to Trustee-Elect Steven Cohen.

2. On motion of Trustee Cohen, seconded by Trustee Scheff, it was **RESOLVED** that Mayor Weitzner's appointment of Michael Schenkler as Deputy Mayor for one official year, said term to expire April 2013 be approved.

Vote was recorded as follows: Trustee Cohen-aye, Trustee Scheff-aye, Trustee Schenkler-abstains, Mayor Weitzner-aye. Motion carried.

3. On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously **RESOLVED** that the following appointments made by Mayor Weitzner for a term of one official year, term to expire April 2013, be approved:

- a. Palma Torrisi as Assessor
- b. Palma Torrisi as Receiver of Taxes
- c. Susan Pisano as Budget Officer
- d. Robert Barbach as Building Inspector
- e. Fred Lauria as Deputy Building Inspector
- f. Ronald Novinski as Superintendent of Public Works
- g. Stephen Kaplan as Emergency Management Commissioner
- h. Alex Moschos as Deputy Emergency Management Commissioner
- i. Peri Sue Zausner as Beautification Commissioner
- j. George Williams as Landmark Preservation Commissioner
- k. Steven Kaplan as Traffic Safety Commissioner
- l. Alex Moschos as Planning Board Chair
- m. Stephen Hazelkorn as Board of Appeals Chair
- n. Howard Krebs as Acting Village Justice
- o. Alan Nelson as Village Special Prosecutor
- p. Linda Kropacek as Clerk to the Village Justice

4. On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously **RESOLVED** that Mayor Weitzner's appointment of Alex Moschos for a term of seven years, term to expire April 2019, as a member of the **Planning Board** is approved.

5. On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously **RESOLVED** that Mayor Weitzner's appointment of Henry Cosenza for a term of five years, term to expire April 2017, as a member of the **Board of Appeals** is approved.

Mayor Weitzner administered the Oath of Office to those Village officials present.

6. On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously **RESOLVED** that Stuart Besen be engaged as **Village Attorney** for general counsel legal work on behalf of the Village, in accordance with his retainer letter dated April 3, 2012, for a term to expire April 2013.

7. On motion of Trustee Scheff, seconded by Trustee Schenkler, it was unanimously
RESOLVED that firms Dvirka & Bartilucci Consulting Engineers and Cameron Engineering & Associates be engaged as **Village Engineers** for engineering work on behalf of the Village for a term of one official year, term to expire April 2013.

8. On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously
RESOLVED that the firm Cullen & Danowski LLP be engaged as **Independent Auditor** for auditing services on behalf of the Village, in accordance with its retainer letter dated January 12, 2012, for a term of one official year, term to expire April 2013, to perform an independent, external audit of the Village's finances for the fiscal year commencing June 1, 2011 and ending on May 31, 2012, and to file the Annual Financial Report electronically with the State Comptroller, to file the Annual Financial Report with the State Comptroller electronically, to complete a GASB 34 compliant financial statement, and to conduct an audit of the Village Justice Court, at a cost not to exceed \$9,000.00.

9. On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously
RESOLVED that Leslie Gross be appointed as **Registrar of Vital Statistics** and James Burton as Deputy Registrar of Vital Statistics for the Village of Port Washington North for terms to expire December 2014.

10. On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously
RESOLVED that the Port Washington News be and hereby is designated as the **official newspaper** for the Village of Port Washington North for the official year ending April 2013.

11. On motion of Trustee Cohen, seconded by Trustee Schenkler, the following resolution was unanimously adopted:

WHEREAS before the incorporation of the Village of Port Washington North the territory was included within the limits of the following **SPECIAL DISTRICTS**: Port Washington Garbage District, Port Washington Police District and Port Washington Water District; and

WHEREAS a portion of the territory was included within the limits of the Port Washington Water Pollution Control District; and

WHEREAS the Board of Trustees, after due consideration, has determined that it is in the best interests of the Village that the Special Districts continue the service that they heretofore rendered;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Port Washington North does hereby request the officers of the Town of North Hempstead to extend for the year **2013** against the property in the area of the Village of Port Washington North the following Special Districts' taxes:

Port Washington Garbage District

Port Washington Police District

Port Washington Water District

and the said Board requests that the Town of North Hempstead extend for the year **2013** the Sewer Tax against the property of said Village within the limits of the Port Washington Water Pollution Control District.

12. On motion of Trustee Schenkler, seconded by Trustee Cohen, the following resolution was unanimously adopted:

WHEREAS the Board of Trustees has determined that Village Law § 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies; and

WHEREAS the Village Treasurer has recommended Bank of New York, Capitol One Bank, J. P. Morgan Chase, H S B C, Valley National Bank, and Wells Fargo, as **authorized depositories for Village funds**;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees designates the following institutions as depositories of all moneys received by the Village Treasurer, Clerk, and Receiver of Taxes:

Bank of New York
Capitol One Bank
J. P. Morgan Chase

H S B C
Valley National Bank
Wells Fargo

13. On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously
RESOLVED that 71 Old Shore Road, Port Washington, New York, be and hereby is designated as the place of the regular meetings of this Board until further notice and that the day and time of said **regular meetings** shall be 7:30 p.m. on the following dates:

May 1, 2012	September 4, 2012	January 8, 2013
June 5, 2012	October 2, 2012	February 5, 2013
July 10, 2012	November 13, 2012	March 5, 2013
August 7, 2012	December 4, 2012	March 14, 2013
		April 1, 2013

14. On motion of Trustee Cohen, seconded by Trustee Schenkler, it was unanimously
RESOLVED that the Board of Trustees hereby adopts the following:

Investment Policy

A. SCOPE. This investment policy applies to all moneys and other financial resources available for investment on the Village's own behalf or on behalf of any other entity or individual.

B. OBJECTIVES. The primary objectives of the local government's investment activities are, in priority order:

1. to conform with all applicable federal, state and other legal requirements;
2. to adequately safeguard principal;
3. to provide sufficient liquidity to meet all operating requirements; and
4. to obtain a reasonable rate of return.

C. DELEGATION OF AUTHORITY. The Board of Trustees' responsibility for administration of the investment program is delegated to the Treasurer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating descriptions and amounts of investments, transaction dates, and other relevant information, and regulate the activities of subordinate employees.

D. PRUDENCE. All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village to govern effectively. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived. All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

E. DIVERSIFICATION. It is the policy of the Village to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

F. INTERNAL CONTROLS. It is the policy of the Village for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 10 days of receipt, or within the time period specified in law, whichever is shorter. The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or

disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

G. DESIGNATION OF DEPOSITORIES. The banks and trust companies authorized for the deposit of moneys are:

Bank of New York	H S B C
Capitol One Bank	Valley National Bank
J. P. Morgan Chase	Wells Fargo

H. COLLATERALIZING OF DEPOSITS. In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Village, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by a pledge of "eligible securities" with an aggregate "market value", as provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits.

I. SAFEKEEPING AND COLLATERALIZATION. Eligible securities used for collateralizing deposits shall be held by a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events that will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Village or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

J. PERMITTED INVESTMENTS. As permitted by General Municipal Law, Section 11, the Village authorizes the Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts
- Certificates of deposit
- Obligations of the United States of America
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America
- Obligations of the Village, but only with any moneys in a reserve fund established pursuant to General Municipal Law, Section 6-c, 6-d, 6-e, 6-f, 6-h, 6-j, 6-k, 6-l, 6-m or 6-n.

All investment obligations shall be payable or redeemable at the option of the Village within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village within two years of the date of purchase.

K. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS. The Village shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments that can be

made with each financial institution or dealer. All financial institutions with which the Village conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Village. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a list of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

L. PURCHASE OF INVESTMENTS. The Treasurer is authorized to contract for the purchase of investments:

1. Directly from an authorized trading partner
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the Board of Trustees
3. By utilizing an on-going investment program with an authorized tracking partner pursuant to a contract authorized by the Board of Trustees.

All purchased obligations, unless registered or inscribed in the name of the Village, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Village by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the village, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the Village a perfected interest in the securities.

15. On motion of Trustee Scheff, seconded by Trustee Cohen, the following was unanimously adopted:

PROCUREMENT POLICY

Whereas, the General Municipal Law of the State of New York section 104-b has required the adoption of procurement procedures for the purchase of goods and services exempt from the competitive bidding procedures of section 103 of that same law, and

Whereas, the Trustees of the Village of Port Washington North have considered said legislation and consulted with and solicited comments from the appropriate Village personnel, and in furtherance thereof have determined the following to be the procurement procedure of the Village of Port Washington North,

Now Therefore Be It Resolved, that Village employees in consultation with the appropriate professional representing the Village shall make a written determination as to the exemption of any goods or services from the competitive bidding procedures section 103 of the New York State General Municipal Law, and

Be It Further Resolved that for all purchases of goods or services in excess of \$500.00 but otherwise exempt from section 103 the Village employees shall act as follows:

a). \$ 1,000.00 up to \$ 5,000.00 solicitation of no less than two (2) oral quotes or written price verification via catalog or other pricing index.

b). \$ 5,001.00 up to \$ 10,000.00 for purchases or up to \$ 35,000.00 for public works contracts solicitation of three written price quotes or written price verifications.

c). items less than \$ 1,000.00 which can be anticipated to be purchased on a regular basis more than two times per year shall be subject to a or b above.

Be It Further Resolved, that in all instances the Village employee purchasing goods and services shall keep accurate records detailing the procurement procedures as outlined above.

Be it Further Resolved that, in the event any contract is awarded to other than the lowest bidder, there shall be documentation and justification of the reason why the purchase or public works is in the best interest of the Village.

Be It Further Resolved, that except when otherwise directed, the Trustees hereby exempt the following services from the provisions of this resolution due to the fact said services require confidential, continuous, and professional, talented or otherwise unique relationships to the Village all in accordance with the General Municipal Law of the State of New York section 103:

- | | |
|-------------------|---------------------------|
| 1. Architectural | 6. Insurance |
| 2. Legal | 7. Information Technology |
| 3. Financial | 8. Public relations |
| 4. Engineering | 9. Artistic |
| 5. Tax Certiorari | |

Emergency services, State or County bid contract, standardized equipment, road restoration performed by other municipalities, services performed via Intermunicipal Agreement and sole source situations are exempt from the provisions of this resolution.

Failure to comply with the above procurement procedures shall not invalidate the award of any contract nor shall any Village employee incur monetary liability as a result of such failure.

Be It Further Resolved that this resolution shall be reviewed from time to time but in no event less than one year from the date hereof. This resolution shall take effect immediately.

16. Inventory of Fixes Assets

A. On motion of Trustee Cohen, seconded by Trustee Schenkler, it was unanimously RESOLVED that the Inventory of Fixed Assets for this Village, as recommended by the New York State Department of Audit & Control, be accepted as set forth in the annual **GASBE 34** report, which is on file with the Village Clerk.

B. On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village enter into an agreement with **Appraisal Affiliates Inc.** to provide annual maintenance service on the appraisal of Village-owned personal property, pursuant to GASBE-34, for the period of June 1, 2011 to May 31, 2012, at a cost not to exceed \$800.00 and as more particularly set forth in a written proposal dated April 2, 2012.

17. On motion of Trustee Cohen, seconded by Trustee Scheff, the following resolution was unanimously adopted:

WHEREAS, pursuant to Village Law Section 5-524(6), this Board, by resolution, may authorize certain payments in advance of its audit of claims, in order to provide for the smooth, continuous, and proper operation of the Village's affairs,
NOW, THEREFORE, BE IT RESOLVED that the Village Treasurer is hereby authorized to make **payment in advance** of audit of claims for **electric, gas, water, sewer, telephone services, cable, postage, freight and express charges**. All such claims shall be presented at the next regular meeting for audit, and the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by this Board.

Mayor Weitzner closed the Annual Meeting.

B. Public Hearing - Budget Fiscal Year June 1, 2012 to May 31, 2013

1. Mayor Weitzner opened the public hearing, duly advertised in the **March 15, 2012** *Port Washington News*, to consider the adoption of the proposed **BUDGET** for the fiscal year June 1, **2012** through May 31, **2013**. Budget Officer Pisano presented the proposed **\$10,128,437** budget and recommended that the tax rate be **\$12.7521** per \$100 of assessed valuation. A stenographic transcript of the hearing is on file with the Village Clerk. All those present wishing to speak having been heard, Mayor Weitzner closed the public hearing.

2. On motion of Trustee Schenkler, seconded by Trustee Scheff, it was **RESOLVED** that the Budget for the fiscal year commencing June 1, **2011** through May 31, **2012**, as submitted by the Budget Officer, be and hereby is approved.

Vote was recorded as follows: Trustee Cohen-absent, Trustee Scheff-aye, Trustee Schenkler-aye, Mayor Weitzner-aye. Motion carried.

3. On motion of Trustee Schenkler, seconded by Trustee Scheff, it was **RESOLVED** that for the fiscal year June 1, **2012** through May 31, **2013** the tax be and hereby is levied against each and every parcel of real property within the Village of Port Washington North as shown on the last completed Assessment Roll at the rate of **\$12.7521** per \$100 of assessed valuation, and the Clerk is directed to extend and carry upon the Assessment Roll the amount to be levied against each parcel of real property shown thereon.

Vote was recorded as follows: Trustee Cohen-absent, Trustee Scheff-aye, Trustee Schenkler-aye, Mayor Weitzner-aye. Motion carried.

4. On motion of Trustee Scheff, seconded by Trustee Schenkler, it was unanimously **RESOLVED** that a **Warrant for the Collection of Taxes** be issued to the Clerk in the following form:

YOU ARE COMMANDED to receive and collect from the several persons named in the assessment roll, the several sums named in the last column thereof opposite their respective names, altogether a total of **\$1,224,100** for the purposes set forth in a budget heretofore adopted for the fiscal year June 1, **2012** to May 31, **2013**, a copy of which is annexed to the minutes; and

You are hereby COMMANDED to receive as much taxes as may voluntarily be paid to you from June first to and including July first of this year, without additional charge; and all taxes for which payment has not been received and remain unpaid after July 1, **2012**, shall have added an additional five percent (5%) interest for the month of July, and for each month and fraction thereafter, an additional interest payment, which shall be computed at the maximum percentage rate permitted, pursuant to the Real Property Tax Law, until said taxes and accrued interest are paid in full; and you are to make a return of this warrant by **February 1, 2013**; and if any tax on real estate or any interest herein placed upon the tax roll shall be unpaid at the time when you are required to return this warrant and roll, you are to deliver to the Board of Trustees an account of the taxes remaining due containing a description of the lands upon which such taxes were unpaid as the same were placed upon the tax list, together with the amount of the tax so assessed and interest thereon.

Dated: **April 3, 2012**

Seal

Robert S. Weitzner, Mayor

In witness whereof, I have hereunto set my hand as Clerk of the above Village this **3rd day of April 2012**.

e. On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously
RESOLVED that the **annual salaries** effective June 1, **2012** for the officials be and hereby are as follows:

Mayor	\$2,500	Treasurer	\$30,467	Board Appeals	\$3,000
Trustees	6,000	Clerk	70,163	Building Inspector	\$85.49/hr.
Planning Board	3,335	Deputy Clerk	53,090	Supt. Public Works	21,708

and established that the salary for the Deputy Building Inspector be \$42.69 per hour; that the salary for the Clerk to the Village Justice be \$34.04 per hour; and that the salary for the Special Village Prosecutor be \$165.00 per hour.

C. Regular Meeting

1. Clerk

a. On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously
RESOLVED that the reading of the minutes of the meeting of the Board of Trustees of February 7, 2012 and February 21, 2012 be waived and that they be and hereby are approved as prepared by Clerk Torrisi.

b. On motion of Trustee Scheff, seconded by Trustee Schenkler, it was unanimously
RESOLVED that this Board, pursuant to Article 14 of the Real Property Tax Law of the State of New York, determines to collect the amount of such unpaid taxes levied or assessed for the year **2012** by a **Tax Sale** in the manner and after the form and requirements as provided and prescribed by said Article and completed subsequent to the 20th day of March **2013** but not later than July 31, **2013** in accordance with Section 1452 subdivision 4 of the Real Property Tax Law; and
BE IT FURTHER RESOLVED that pursuant to Section 1452 of the Real Property Tax Law, the Treasurer of the Village of Port Washington North will sell at Public Auction in the manner provided by law on the **17th day of May 2012** at 12:00 noon at the Village Hall, 71 Old Shore Road, Port Washington, New York, parcels of real estate to discharge taxes as assessments for the fiscal year ending May 31, **2012**, fees, interest and charges which may be due thereon at the time of such sale.

Vote was recorded as follows: Trustee Cohen-absent, Trustee Scheff-aye, Trustee Schenkler-aye, Mayor Weitzner-aye. Motion carried.

2. Treasurer

A. On motion of Trustee Scheff, seconded by Trustee Schenkler, it was unanimously
RESOLVED that the reading of the General Fund Abstract of Vouchers #124, totaling \$108,643.36, and the Trust & Agency Abstract of Vouchers #81, totalling \$4,296.25, be waived and that they be and hereby are approved as prepared by Treasurer Pisano.

B. On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously
RESOLVED that the Budget Report as of February 29, 2012, showing the General Fund Balance to be \$1,581,026.42 and the Trust & Agency Fund Balance to be \$86,329.91, and the budget modification contained therein, be and hereby are accepted as prepared by Treasurer Pisano.

3. Reports

a. Building Department

i. On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously RESOLVED that the Building Department reports for March 2012 be and hereby are accepted as submitted by Inspector Barbach and Deputy Inspector Lauria.

ii. Safavieh Sign Permit Application

On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously RESOLVED that Sign Permit Application #PA2012-28, submitted by Safavieh for a 3-foot high by 26.5-foot long by 6-inch deep wall front advertising sign at 2 Channel Drive, Port Washington, NY (premises designated as Section 4, Block 123, Lots 8, 44A & 51 and Section 4, Block J, Lot 690, and owned by Two Channel Drive LLC) be and hereby is approved in accordance with the plans submitted 3/19/12 and on the condition that all other exterior signs shall be removed from the premises prior to the installation of the sign applied for herein.

iii. Soundview Cinemas Sign Permit Applications

On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously RESOLVED that Sign Permit Application #PA2012-33, submitted by Soundview Cinemas Inc., for a 50.42-inch high by 118.96-inch long pole sign, with two fixed-in-place flags pointing toward the shopping center, on the marquee at the entrance to Soundview Marketplace at Shore Road, Port Washington, NY (premises designated as Section 4, Block 129, Lot 1, 10, 12 & 14C and owned by ACI Soundview LLC) be and hereby is approved in accordance with the plans submitted 3/20/12; and be it further

RESOLVED that Sign Permit Application #PA2012-34, submitted by Soundview Cinemas Inc., for a 9.69-foot high by 17-foot long by 1.5-inch deep wall front sign on marine-grade plywood fascia at 7 Soundview Marketplace, Shore Road, Port Washington, NY (premises designated as Section 4, Block 129, Lot 1, 10, 12 & 14C and owned by ACI Soundview LLC) be and hereby is approved in accordance with the plans submitted 3/20/12.

b. Public Works

On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously RESOLVED that the Public Works Department report for the month of March 2012 be and hereby is accepted as presented by Superintendent Novinski.

c. Emergency Management & Traffic Safety

The lights in Bay Walk Park and at certain other locations have been changed to LED bulbs.

Upon complaint by Mary Snyder, resident of Mill Pond Road, Commissioner Kaplan was directed to ensure that the "No Parking" signs on Mill Pond Road, between Shore Road and Smull Place, are in the correct locations.

On motion of Trustee Schenkler, seconded by Trustee Scheff, it was unanimously RESOLVED that the Emergency Management report for the month of March 2012 be and hereby is accepted as presented by Commissioner Kaplan.

d. Justice Court

The Board accepted the Justice Court report for February 2012 submitted by Court Clerk Kropacek.

4. Business

a. Liability Insurance & Treasurer's Bond

Trustee Schenkler disclosed that his brother-in-law is an officer with Wright Risk Management, which oversees NYMIR. On motion of Trustee Scheff, seconded by Mayor Weitzner, it was unanimously RESOLVED that the Village of Port Washington North hereby authorizes Risk Strategies to place the following insurance, for a premium totaling \$22,416.46:

NYMIR Package Policy	\$12,086.56
NYMIR Public Officials Liability	4,820.20
NYMIR Excess Liability	3,075.60
NYMIR Auto Liability	1,169.40
NYMIR Inland Marine Property	964.70
Treasurer's Bond	300.00

Vote was recorded as follows: Trustee Cohen-absent, Trustee Scheff-aye, Trustee Schenkler-aye, Mayor Weitzner-aye. Motion carried.

b. Attorney for Tax Certioraris, SCARs & Commercial Assessments

On motion of Trustee Scheff, seconded by Trustee Cohen, it was unanimously RESOLVED that the Village hereby engages the legal services of Gerard Terry, Esq. to provide commercial tax certiorari, residential small claims assessment review and commercial assessment services, effective immediately. The rate for commercial, retail and industrial tax certioraris shall be the hourly rate of \$195.00. On residential small claims assessment review cases the fee shall be \$35.00 per court appearance per case; \$100.00 per case for out of court negotiation (no charge to the Village for building department or Village file review). This contract is for one year ending April 2013, except that either party upon 30 days notice to the other party may terminate the contract without cause.

c. ESRI GIS Maintenance

On motion of Trustee Cohen, seconded by Trustee Scheff, it was unanimously RESOLVED that the Village enter into an agreement with ESRI for ArcView GIS maintenance services for a one-year period commencing June 15, 2012 at a cost not to exceed \$1,000.00, as more particularly set forth in a written proposal dated March 4, 2012.

d. Safavieh – 2 Channel Drive – Conditional Use Permit Application

On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously RESOLVED that the Board of Trustees of the Village of Port Washington North will hold a public hearing on Tuesday, May 1, 2012 at 7:30 p.m. at the Village Hall, 71 Old Shore Road, Port Washington, NY 11050, with respect to the application of Majid Yaragui for a Conditional Use Permit to permit the conduct of retail sales in the months of May and November in the EDB Zone of the Village at the premises owned by Safavieh Glen Cove LLC at 2 Channel Drive, Port Washington, NY (designated as Section 4, Block 123, Lots 8, 44A & 51 and Section 4, Block J, Lot 690).

On motion of Trustee Schenkler, seconded by Trustee Cohen, it was unanimously RESOLVED that the meeting be and hereby is adjourned at 11:30 p.m.

Palma Torrisi, Village Clerk