



**APPLICATION FOR BUILDING PERMIT**

**APPLICATION #** \_\_\_\_\_

New Building  Alteration  Addition  Demo  Structure  Patio  A/C  Other

A current property survey, prepared by a licensed land surveyor, must be submitted with this application; as well as two sets of plans showing in detail all proposed structural, mechanical, electrical and plumbing work; and a plot plan drawn to scale showing location, size, shape and dimensions of property, setbacks from property lines, size of existing and proposed building and/or additions.

One approved copy of the plans must be kept on the job at all times, until a Certificate of Occupancy/Completion has been issued, and must be available to the Building Inspector for inspections. The permit must be displayed in a window, visible from the street.

The applicant agrees to comply with all provisions of the Code of the Village of Port Washington North and the Building Code of New York State in effect as of this date. Work must be completed within one year from the date of permit issuance, or an extension must be obtained from the Building Inspector.

Address \_\_\_\_\_

Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Zoning District \_\_\_\_\_

Estimated Cost of Construction \$ \_\_\_\_\_ Number of Stories \_\_\_\_\_ Height \_\_\_\_\_

Description of Work: \_\_\_\_\_

Present building area \_\_\_\_\_ Area of proposed building \_\_\_\_\_

Dimensions of lot \_\_\_\_\_ Total percentage of lot to be occupied \_\_\_\_\_

Rear yard depth \_\_\_\_\_ Side yard depths \_\_\_\_\_ Front yard depth \_\_\_\_\_

If this is an accessory structure, provide distance to lot line \_\_\_\_\_

Name and address of owner \_\_\_\_\_ Tel. \_\_\_\_\_

Email: \_\_\_\_\_

Name and address of architect \_\_\_\_\_ Tel. \_\_\_\_\_

Email: \_\_\_\_\_

Name and address of contractor \_\_\_\_\_ Tel. \_\_\_\_\_

Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Nassau County Home Improvement License No. \_\_\_\_\_

FOR BUILDING DEPARTMENT USE	FOR OFFICE USE
<p style="text-align: right;">Permit # _____</p>	APPLICATION FEE \$ _____
	1% COST OF CONST \$ _____
	C of O / C of C FEE \$ _____
	TOTAL \$ _____
	DATE RECEIVED: _____

STATE OF NEW YORK)

COUNTY OF NASSAU)

\_\_\_\_\_ being duly sworn says that he/she is the owner/agent of the property above described. That all statements made in this application are true to the best of his/her knowledge and belief.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Notary

**OWNER'S AUTHORIZATION**

Re: Section \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

I, \_\_\_\_\_ owner of the above described premises, situated within the Incorporated Village of Port Washington North; hereby authorize \_\_\_\_\_ having a place of business at \_\_\_\_\_ to obtain a building permit in connection with the construction of \_\_\_\_\_ at the above referred location.

I, the undersigned am authorized to execute this affidavit as follows:

1. As sole owner of the above premises.
2. Both on behalf of myself and on behalf of my spouse.

\_\_\_\_\_  
Print Name of Owner

3. Principal of Corporation, Firm or Company of Partnership

\_\_\_\_\_, who solely/jointly owns the property at  
\_\_\_\_\_  
Print Name of Owner

\_\_\_\_\_ in the Village of Port Washington North,

Town of North Hempstead, County of Nassau, State of New York.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

As per Section 116-3 of the *Code of the Village of Port Washington North*: the erection, alteration or repair of any building, including excavation for any purpose may only occur between 8:30 a.m. and 6:00 p.m. on Monday through Friday, and 9:00 a.m. and 6: 00 p.m. on Saturday.